



# FRANKLIN TOWNE CHARTER ELEMENTARY SCHOOL

4259 Richmond Street ♦ Philadelphia, PA 19137 ♦ (215)-289-3389 ♦ (215) 288-4041 fax

Franklin Towne Elementary Charter School is excited to announce an opening for a certified School Psychologist for the upcoming 2024-2025 school year. This position will be in the Bridesburg section of Philadelphia and is a full-time position. FTCEs boasts a strong school community and culture for its students and staff. The Special Education department is strong and experienced at working with students with various needs. A director of programming leads the department and consists of case managers, special education teachers, and various support staff, such as a full-time School Psychologist, two School Counselors, a Speech and Language Pathologist, and a full-time Board-Certified Behavior Analyst.

**Job Summary:** Collaborates with teachers, support staff, and others as appropriate in a professional learning community to support students' academic, social, behavioral, and emotional success.

**Qualifications:**

- Masters degree in school psychology
- Certified as a School Psychologist in the state of Pennsylvania
- Demonstrated knowledge of federal and state special education regulations
- Knowledge of current Child Abuse Law
- Possess effective interpersonal skills with the ability to interface diplomatically with peers, teachers, administrators, parents, students, support staff, and outside professional contracts
- Must successfully complete and maintain compliance with all federal and state background and criminal record check requirements

**Job Responsibilities:** This list provides an overview of the primary duties and responsibilities for this position and is not exhaustive. It is meant to illustrate key aspects of the role, but additional tasks may be assigned by the supervisor or school administrator as needed.

- Perform comprehensive evaluations and reevaluations using psychometric assessments
- Facilitate and participate in Evaluation, IEP, and Manifestation Determination meetings
- Identify and help provide solutions for student needs to maximize student educational successes
- Provide counseling and instructional support for students managing emotional, behavioral, or social challenges
- Collaborate as part of a team to complete Risk Assessments for students who may be in crisis
- Help promote campus-wide initiatives that support overall wellness by implementing strong communication skills, problem-solving, anger management, self-regulation, etc.
- Consult with other school personnel (Principals, Psychologist, Counselors, Teachers, etc.) regarding students' behaviors and needs
- Assist classroom teachers and staff in identifying needs through observation, assessment, and development of an Individualized Education Program (IEP)
- Consult with teachers to provide behavioral interventions and help create behavioral intervention plans
- Review all student records and skill areas, conferring with classroom teachers and observing students in the classroom setting
- Consult with school personnel and parents on student needs when requested or appropriate
- Maintain all records for students on his/her case management list in order and ensure they are completed within the mandated time frame, reviewing and updating regularly
- Perform all duties as assigned by the Special Education Director in accordance with standards of professional practice, school policies and procedures, and state law regarding psychology practice
- Promotes good citizenship through actions as a role model
- Conducts himself or herself according to professional, ethical principles that reflect favorably upon the individual and the school
- Maintains the highest level of confidentiality pertaining to school and students' information, progress, and records
- Assumes other responsibilities assigned by supervisor and/or school administrator
- Abides by the FTCEs Employee Manual, FTCEs policies and procedures, and all current PA Public School expectations